

**Cherokee County Recreation & Parks Agency
Advisory Board**

**February 8th, 2017 – Cherokee Hall
Regular Meeting – 6:00 PM**

Minutes

1. Call to Order

Acting Chairman Turcotte called the meeting to order at 6:03 p.m. Present: Acting Chairman Turcotte, Steve Pressley, Jason Nelms, Carlo Carbetta, Presley White, Director Reynolds and CRPA staff.

2. Approval of Previous Minutes

The December minutes were approved. Motion by Jason Nelms, second by Steve Pressley. Motion carried 5-0.

3. Appearances / Public Comment

David Pitts and Mark Lallathin, representatives with the Anna Crawford, Lights of Hope were present to share with the board what it means to them to be able to use Hobgood Park for the past 5 years. They gave the board a brief history on their success, and how much they grown since their first year at Hobgood Park. They presented CRPA with a \$2,500 donation.

4. Reports / New Business

a. Acting Chairman

i. Introduction & Welcome of New Members

Acting Chairman Turcotte introduced and welcomed the 2 new board members. They are Carlo Carbetta and Presley White. Acting Chairman Turcotte gave them the opportunity to introduce themselves and tell why they were excited to serve on the CRPA's Advisory Board.

b. Board Members

Steve Presley asked about the AED's in the park. Director Reynolds informed him we are still working on getting AED's for the Parks. Jason Nelms reminded the board CYFA has donated 2 AED's for Riverside and Kenney Askew Parks. They are maintained by a Licensed EMT. Acting Chairman Turcotte updated the two new board members on why the need for AED's in our Parks originated.

c. Director

i. FY16 Annual Report Presentation

Director Reynolds gave a PowerPoint presentation of the Fiscal Year 2016 Annual Report. The Annual Report covers information from September 2015 – October 2016. Director Reynolds discussed the 2016 highlights, financial overview, awards and recognition, amenities managed by CRPA, participation and park visits, planning and development, volunteers and sponsors. Director Reynolds complimented the CRPA's staff for all of their hard work.

ii. Agency Update

Director Reynolds gave an Agency Update to the board:

- Patriots Park is nearing completion. There will be a special event and ribbon cutting, when it opens.
- Veteran's Park should be ready to open in the late fall.

- CYB has about 2 weeks of regular season left to play, the post season and then the tournament will start.
- Guns and Hoses 5K Run/Walk and 1Mile Fun Run is Saturday, February 25, 2017.
- CYS/CYL will be starting in a few weeks.
- CCAC is getting ready for its spring programs and activities.
- Food Truck Friday's will be starting in the spring.

5. Old Business

Acting Chairman Turcotte congratulated Director Reynolds on his appointment as Chair of the Chamber of Commerce. She also stated that the VIP banquet went really well, and it was very nice. Steve Pressley asked the Director Reynolds how the partnership with Canton Dizzy Dean was going. Director Reynolds informed him the partnership is going well. Canton Dizzy Dean has had some new volunteers. They are beginning to make investments into the complex, and taking advantage of the field rentals and tournaments.

6. Adjourn

Motion by Jason Nelms to adjourn the meeting at 7:09 p.m., second by Steve Pressley. Motion carried 5-0.

Cherokee County Recreation & Parks Agency
Advisory Board
June 14, 2017 – Cherokee Hall
Regular Meeting – 6:00 PM

Meeting Minutes

1. Call to Order

2nd Vice Chairman Pressley called the meeting to order at 6:00 p.m. Present: Acting Chairman Pressley, Jason Nelms, Carlo Carbetta , Presley White, Director Reynolds and CRPA staff.

Absent: Vice Chairman Turcotte

2. Approval of Previous Minutes

The February 8, 2017 minutes were approved. Motion by Jason Nelms, second by Carlo Carbetta. Motion carried 4-0.

3. Appearances / Public Comment

Julia Reidy was present to discuss a proposal to provide an inclusive and accessible playground at Hobgood Park. She also talked about why she chose Hobgood Park. The proposal is to renovate the playground at Hobgood by adding new inclusive equipment and smooth rubber surfacing for accessibility. Julia believes that it is very important to make small changes to Hobgood to make it more inclusive and accessible to all children in the community. Julia included a detailed analysis of each piece of new equipment, and its benefits, a cost analysis for this project and possible methods of payment for these renovations. The board commended Julia for her detailed proposal, and they were very impressed with how much time she had put in to it. Director Reynolds had given verbal commitment to Phase I, and once funds are available there will be an opportunity to get more renovations done. Once these renovations are complete, the board informed Julia she will be invited to the ribbon cutting ceremony.

4. Reports / New Business

a. Chairman

Officers Elections

The slate of officers for 2017-2018 was approved. Motion by Jason Nelms, second by Steve Pressley. Motion carried 4-0. Jason Nelms was elected Chairman, Presley White was elected Vice Chairman and Carlo Carbetta was elected 2nd Vice Chairman.

b. Board Members

There were no reports from any board members.

c. Director

Agency Update

Director Reynolds provided an update on agency projects and programs since the last board meeting.

- Patriots Park has been very well received, and it always seems to be very busy since the opening.

- August 26, 2017 is National Dog Day, and we will be offering *Strut Your Mutt* at Pawtriot Park.
- We have hired Jennifer “Jen” Fischer, and she comes to CRPA from the Shepard Center. Her focus will be on Therapeutics Recreation. Jen is a Certified Therapeutics Recreation Specialist.
- Cherokee County has applied for a grant through the VA for programming for disabled veterans in Cherokee County.
- Cherokee Veterans Park should be complete by September 2017 weather permitting. There will be a Steering Committee meeting Thursday, June 15, 2017 to design the veteran’s plaza for the park.
- The County is set to begin using inmate work details to help clean up local parks. The inmates will perform many of the duties associated with park maintenance which would include: litter control, janitorial and landscaping duties. When inmate crews are present in the park, there will be signage posted to let the public know they are presence.

5. Old Business

Presley White asked how placing AED’s in the Parks was going. Director Reynolds informed the board that we are working with local businesses to help sponsor the cost. He also stated at the Youth Association meeting in December 2017, we plan to offer training for AED’s usage to their volunteers. We will use the same AED brand that EMS and Fire use.

6. Adjourn

Motion by Jason Nelms to adjourn the meeting at 6:50 p.m., second by Presley White.

Motion carried 4-0.

Cherokee County Recreation & Parks Agency

Advisory Board

August 9, 2017 – Cherokee Hall

Regular Meeting – 6:00 PM

Meeting Minutes

1. Call to Order

Chairman Nelms called the meeting to order at 6:15 p.m. Present: Chairman Nelms, Carlos Carbetta, Steve Pressley, Amy Turcotte, Director Reynolds and CRPA staff. Absent: Presley White, Vice Chairman.

2. Approval of Previous Minutes

The June 14, 2017 minutes were approved. Motion by Steve Pressley, second by Amy Turcotte. Motion carried 4-0.

3. Appearances / Public Comment

There were no appearances / public comment.

4. Reports / New Business

a. Chairman

Chairman Nelms informed the board that Cherokee Youth Football Association's Jamboree will be held on Saturday, August 12, 2017 at Riverside Complex. He also stated there are around 750 football players and 680 cheerleaders participating in CYFA this year.

b. Board Members

There were no reports from any board members.

c. Director

i. Agency Update

Director Reynolds informed the board there will be a Director Reynolds gave an agency update on events that have taken place, since the last meeting. The aquatic center sent two teams to compete in the GRPA state lifeguard competition held at Lake Oconee. The first team won the gold medal and the second team took home the bronze medal. The guards will be recognized at an upcoming BOC meeting. The inmate work details began working in county parks the week of July 10, 2017. *Strut Your Mutt* will be held on Saturday, August 26, 2017 at Patriots Park. Registration for fall sports has concluded. Cherokee Youth Basketball registration started on Monday, August 7, and will continue until the middle of October. CYB participants can register online or in person. On August 14th Cherokee Veterans Park will officially open to the public. Phase I of the park is complete.

5. Old Business

There was no old business.

6. Adjourn

Motion by Amy Turcotte to adjourn the meeting at 6:36 p.m., second by Steve Pressley.

Motion carried 4-0.

**Cherokee County Recreation & Parks Agency
Advisory Board**

**October 11, 2017 – Cherokee Hall
Regular Meeting – 6:00 PM**

Meeting Minutes

1. Call to Order

Chairman Nelms called the meeting to order at 6:00 p.m. Present: Chairman Nelms, Vice Chairman White, Steve Pressley, Carlos Carbetta, Director Reynolds and CRPA Staff. Absent: Amy Turcotte

2. Approval of Previous Minutes

The August 9, 2017 minutes were approved. Motion by Steve Pressley, second by Carlos Carbetta. Motion carried 4-0.

3. Appearances / Public Comment

There were no appearances/public comments.

4. Reports

a. Chairman

No Report

b. Board Members

There were no reports from any board members

c. Director

i. Agency Update

Director Reynolds told the board all of our summer programming has concluded. Strut Your Mutt took place on August 26. It was well attended, and over 50 dogs and 150 people in attendance. Paws in the Pool was held on October 1st. There were 189 dogs at this event. There were so many large dogs registered that a second time had to be added to accommodate them. As soon as Paws in the Pool is over the pool is drained and sanitized with fresh water. The Ribbon Cutting Ceremony was held on October 3rd for Cherokee Veterans Park. The next upcoming events are: Touch a Truck will be held on Saturday, October 14th from 10:00 a.m.-2:00 p.m. at the Cherokee Fire and Training Facility. Cherokee Youth Basketball is now taking registration for High School teams and late registration. There are over 3,500 k-8th grade registered at this time. We are using every Elementary School, Charter, Trinity Presbyterian and Old Ballground gyms to accommodate CYB. CYB's -assessments will be held October 23-28, practices will start October 30th and opening weekend will be December 2, 2017. Food Truck Friday is October 20th at the Recreation Center from 6:00 p.m. -9:00 p.m. Everyone is encouraged to wear their costumes, because the theme is Halloween. Director Reynolds invited the board to come to the Chamber of Commerce Regional Issues on October 20th. He will update the attendees about the \$90 million Parks Bond program.

ii. Consider Designation of Kenney Askew Park Multi-Purpose Field as a Practice Facility – Director Reynolds discussed the following issues that are causing the need for Kenney Askew Park to become a practice facility. At Kenney Askew there is limited parking, no concessions available, aging

athletic field lights, the press box is dilapidated and no longer safe. Under the Athletic Field Use Policy and at the discretion of staff, the field may be used for an occasional game when other facilities are not available, every effort will be made to schedule games at other locations. Based upon these factors, CRPA staff recommends that Kenney Askew should be a practice facility, once CYFA's season is complete. A motion by Steve Pressley, second by Vice Chairman White to consider designation of Kenney Askew Park Multi-Purpose Field as a practice field. Motioned carried 4-0.

- iii. **Consider Designation of Certain Areas of Parks for Flying "Unmanned Aerial Systems" as Recommended by Staff-** Director Reynolds called on Michael Brantley, Parks Division Director who explained to the board about a situation where an aerial system got away from a gentleman and it crashed into the turf field at Veterans Park. Under Section 42-56 of the Cherokee County Ordinances for the Use of parks and Recreational Facilities, the county reserves the right to designate areas with county parks for the use of "Use of Engine-Powered Models, Toys and Unmanned Aerial Systems". The county also reserves the right to establish rules, regulations and restrictions for their use. Requests for a space in which to participate in this activity are increasing. The fields at Riverside Athletic Complex have been used unofficially for this purpose for several years. Therefore, CRPA staff recommends designating the multipurpose fields at Riverside Athletic Complex as an approved area for the operation of unmanned aerial systems within certain parameters, rules and regulation for the operation of UAS will be established by CRPA's staff, reviewed by county legal counsel and approved by the director. A motion by Chairman Nelms, second by Vice Chairman White to consider the multipurpose fields at Riverside Athletic Complex and the exclusion of all other parks. Motion carried 4-0.

5. New Business

a. Discussion of Mandating CPR/AED Training for Volunteer Youth Sports Coaches

Director Reynolds informed the board about an email sent from Jacqueline Burk to Chairman Ahrens. Ms. Burk's goal is to improve the safety of the children playing within the youth sports leagues; therefore, she wanted to recommend a policy that will require all youth sports coaches that coach within any league in Cherokee County to have an active CPR and AED certification. Ms. Burk is a registered nurse in the pediatric emergency department at Wellstar Cobb Hospital, and a graduate student at Chamberlain University where she obtained her masters of science in nursing degree. While some counties and cities have staff with CPR/AED training, no one mandates training for all volunteer coaches. All of CRPA's full time and some part time staff have a 2 year certificate in CPR/AED training. If safety is the primary goal, this can be achieved by increasing the number of AED's in active parks and creating a program where our staff can offer training to the youth sports coaches.

6. Old Business

There was no old business.

7. Adjourn

Motion by Chairman Nelms to adjourn the meeting at 6:59 p.m., second by Carlos Carbetta. Motioned carried 4-0.

**Cherokee County Recreation & Parks Agency
Advisory Board**

**Cherokee Hall – December 13, 2017
Regular Meeting – 6:00 PM**

Meeting Summary

1) Call to Order

Chairman Nelms called the meeting to order at 6:00 p.m. Present: Chairman Nelms, Steve Pressley, Carlos Carbetta, Director Reynolds and CRPA Staff. Absent: Vice Chairman Pressley White, Amy Turcotte

2) Approval of Previous Minutes

The October 11, 2017 minutes were approved. Motion by Steve Pressley, second by Carlos Carbetta. Motion carried 3-0.

3) Appearances/Public Comment

Ashley Petty with Creekview Girls Lacrosse was present to donate an AED to Cherokee Veterans Park. Thomas Hartwell with the Cherokee Tribune was in attendance of the meeting.

4) Reports

a) Chairman

i) 2018 Meeting Dates

Chairman Nelms discussed the 2018 advisory board meeting schedule with the members. Director Reynolds informed the members that they have the ability to add a work session or have a special call meeting. They would just need to advertise the meeting 24 hours in advance. Carlos Carbetta indicated that Wednesday, February 14, 2018 was Valentine's Day. So, Wednesday, February 14th was changed to Tuesday, February 13. A motion by Steve Pressley to approve the 2018 advisory board meeting schedule, second by Carlos Carbetta. Motion carried 3-0.

b) Board Members

There were no reports from any board members

c) Director

i) Agency Update

Director Reynolds thanked Mr. Petty with Creekview Girls Lacrosse for the AED that they generously donated to Cherokee Veterans Park. The County has purchase 6 AED's and the goal is to have an AED in all of our sports complexes by the end of the year. The Youth Athletic Associations will have their annual meeting on Wednesday, December 20th.

Director Reynolds told the board that a few of the Parks suffered some storm damage, and insurance claims have been filed for the damage.

Cherokee Youth Basketball has gotten underway. Director Reynolds referred to Shawn Schumacher for any CYB updates. Shawn told the board that there are 3,600 participants registered in grades 1-8

and 91 High School teams. There are approximately 4,500 participants registered altogether and CYB numbers are up from last year. There was brief discussion on makeup and rescheduling of some games, due to the inclement weather. Chairman Nelms commended the staff on a job well done so far with CYB.

Director Reynolds told the Board that we received the District 5 Innovative Program Award for *Strut Your Mutt*, and we also received the GRPA State Visibility Marketing Award for the Senior Adventure Camp flyer. With the addition of our new Therapeutic Coordinator, our TR programming is really growing. It is High School swim season at the Aquatics Center.

ii) Proposed Updates to Youth Athletic Association Manual

(1) Revising Section for "Securing Sport Specific Equipment"

Adds language requiring YAA's to provide CRPA a key or combo for any equipment locked up in county parks such as soccer or lacrosse goals.

(2) Revising Section for "Maintenance and Responsibility Guidelines"

Adds language requiring YAA's to remove bases at the end of each day's play on baseball/softball fields.

(3) Adding an economic impact report section for each YAA,

This report will help the county track the economic impact of tournaments held in our parks by YAA's.

(4) Revising "Lightning Recommendations".

Updates the severe weather policies to allow for the use of mobile apps to track lightning and sets a minimum distance when players must be removed from the fields.

These changes were approved on a motion by Chairman Nelms, second by Steve Pressley to update the Youth Association Manual revisions. Motioned carried 3-0.

iii) Proposed Updates to the Athletic Field Use Policy

(1) Increase cost for initial field setup on multipurpose fields to be \$150, previously \$125.

(2) Redefine the word "field" to include courts, rinks, etc.

These changes were approved for recommendation to the BOC on a motion by Steve Pressley, second by Carlos Carbetta to update the Athletic Field Use Policy. Motion carried 3-0.

Chairman Nelms made a request to reopen Appearances/Public Comment.

Lynn Holtzclaw wanted to discuss some concerns relating to Cherokee Youth Basketball with the Board. Ms. Holtzclaw stated that she has been involved with CYB for twenty-three years, and every year has been great with the exception of this year. Ms. Holtzclaw informed the Board that she feels that every person wanting to play CYB should be given the opportunity to play. There was a list of 26 participants seeking to get on a team, be picked to be on a team from the free agent's list or form a team of their own. For those 26 participants on the list, this did not happen. They did not get a call, or get picked or placed on a team. She feels that this was unfair. She knew of a participant that had played CYB since second grade that did not get chosen, another participants that worked to get the money to pay for CYB registration and purchase athletic

shoes to play. Because these participants never got called to be on a team, she told the Board this just was not right. Last year when they had the meet and greet, or got to choose your friends and teammates to form a team this worked well. Ms. Holtzclaw told the Board that she was available to help with CYB any way that she can. She will coach or contact participants, because CYB is supposed to be for the children. She wants someone to fix it.

Chairman Nelms told Ms. Holtzclaw that the Board appreciates her coming to the meeting to express her concerns, comments and emails. Chairman Nelms told Ms. Holtzclaw that CYB has grown steadily each year, since CRPA has taken the program over. The Board realizes that there are a lot of parts that goes into the program, and has faith in what CRPA's staff will do moving forward. The Board promises that we will continue to work to improve the program because it is about the kids.

5) New Business

There was no new business.

6) Old Business

There was no old business.

7) Adjourn

Motion by Chairman Nelms to adjourn the meeting at 6:40 p.m., second by Carlos Carbetta. Motioned carried 3-0.